

New Hampshire MMIS

Companion Guide to the 005010X221A Health Care Claim Payment/Advice (835)

Xerox EDI Solutions
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Preface

This Companion Guide to the v5010 ASC X12N Implementation Guides -Technical Report Type 3 (TR3) and associated errata adopted under HIPAA clarifies and specifies the data content when exchanging electronically with the New Hampshire MMIS. Transmissions based on this Companion Guide, used in tandem with the v5010 ASC X12N Implementation Guides (TR3), are compliant with both ASC X12N syntax and those guides. This Companion Guide is intended to convey information that is within the framework of the ASC X12N Implementation Guides (TR3) adopted for use under HIPAA. The Companion Guide is not intended to convey information that in any way exceeds the requirements or usages of data expressed in the Implementation Guides (TR3).

Table of Contents

1 Introduction	1
Scope	1
Overview.....	2
References	2
Additional Information	2
2 Getting Started	3
Working with New Hampshire Medicaid	3
Trading Partner Registration	4
Certification and Testing Overview.....	4
3 Testing with the New Hampshire MMIS	4
4 Connectivity with the New Hampshire MMIS	6
Process Flows	6
Editing and Validation Flow Diagram.....	6
Transmission Administration Procedures	7
Re-Transmission Procedures.....	8
Communication Protocol Specifications	8
Web Portal	8
Secure FTP	11
Secure Channel HTTP MIME/SOAP WSDL.....	14
Passwords	15
5 Contact Information	16
EDI Customer Service	16
EDI Technical Assistance	16
Provider Services Number	16
Applicable Web site/E-mail	16
6 Control Segments/ Envelopes	17
ISA-IEA.....	17
GS-GE	17
ST-SE.....	18
7 New Hampshire Medicaid Specific Business Rules and Limitations	19

8 Acknowledgements and/or Reports	20
Transmission Errors and Reports.....	20
9 Trading Partner Agreements.....	21
Trading Partners	21
10 Transaction Specific Information	22
ASC X12N 835 Health Care Claim Payment/Advice	22
EFT and ERA Re-association:	26
Appendices.....	27
Implementation Checklist.....	27
Business Scenarios	27
Transmission Examples.....	27
Frequently Asked Questions	27
Change Summary.....	28

1 Introduction

This 835 Companion Guide is intended for Trading Partner use in conjunction with the I ASC X12N 835 National Electronic Data Interchange Transaction Set Implementation Guide. The ASC X12N Implementation Guide can be accessed at <http://store.x12.org/store/healthcare-5010-consolidated-guides>.

This Companion Guide outlines the procedures necessary for engaging in Electronic Data Interchange (EDI) with the New Hampshire MMIS and specifies data clarification where applicable. [Section 10 Transaction Specific Information](#) contains provider data clarifications for fields and values that have changed.

Transaction specific data will be detailed using a table with the following information included (if applicable):

- TR3 Page
- Loop
- Segment
- Data Element
- Industry Name
- Comments

Scope

This Companion Guide is intended for use by New Hampshire Medicaid Trading Partners for the retrieval of the X12N 835 transactions from Xerox. This Companion Document is to be used in conjunction with the 835 Implementation Guide and TR3. Xerox is the Fiscal Agent for New Hampshire Department of Health and Human Services (DHHS). Xerox will accept and process X12N transactions on behalf of New Hampshire Medicaid.

Xerox provides connectivity for the flow of medical information and data between medical providers, facilities, vendors, claim payment agencies, clearinghouses and the Front-end Online Transaction Processor (OLTP). Beyond the receipt and delivery of this data, Xerox EDI Solutions provides translation to and from ASC X12N standard formats.

Please refer to [Section 4 Connectivity with the New Hampshire MMIS](#) for more information regarding transmission methods.

Overview

This Companion Guide is divided into 10 Sections. Each section will describe the process or requirement that each Trading Partner must complete to submit and receive X12N transactions for New Hampshire Medicaid.

Each section will provide the needed information of how Trading Partners will be required to complete successful transmissions to and from the New Hampshire Medicaid MMIS.

This Companion Guide will provide contact information for obtaining assistance from the New Hampshire Medicaid MMIS. As well as data clarifications, including New Hampshire Medicaid specific data requirements.

References

This document serves as a companion to the ASC X12N Implementation Guides (TR3) as adopted under HIPAA. These can be accessed at:

<http://store.x12.org/store/healthcare-5010-consolidated-guides>

Additional Information

For more information on New Hampshire Medicaid EDI services for providers, including provider enrollment and claim transaction information, please visit: <http://nhmmis.nh.gov>

2 Getting Started

Working with New Hampshire Medicaid

We provide availability for transaction transmission and download retrieval 24 hours a day, seven days a week. This availability is subject to scheduled downtime. It is operational policy to schedule preventative maintenance periods on weekends or after 9:00 p.m. Eastern Standard Time. Xerox EDI Solutions notifies the New Hampshire Medicaid Trading Partners of outages or scheduled maintenance periods.

Currently the system maintenance window is Sunday 12:01 am – 12:00 pm Eastern Standard Time (EST). In the event of unscheduled downtime, Xerox EDI Solutions will notify the New Hampshire Medicaid Trading Partners via notifications and/or Web portal banner messages, and will resolve the outage as expeditiously as possible.

For any non-routine downtime planned for the MMIS system, a notification message will be displayed in advance on the login screen (shown below) from the MMIS web-portal to the providers

The screenshot displays the New Hampshire MMIS Health Enterprise Portal interface. At the top right, the date is Aug 12, 2014, and there are links for Skip Navigation, Contact Us, Help, and Search. The main navigation bar includes Home, Program, Member, Provider, Documentation, and Directories. On the left, there are Quick Links for Enrollment, Provider Manuals, Benefits Overview, Provider FAQ, Billing Manuals, Messages and Announcements, and News. The News section contains a welcome message and a red notification: "NH MMIS has established a maintenance window from 12:01 A.M. to 12:00 P.M. every Sunday to apply scheduled system upgrades. During the maintenance window, the system may not be accessible." The main content area is titled "Provider" and describes the ACS Health Enterprise Portal as a state-of-the-art electronic health care administration system. On the right, there is a "Provider Login" form with fields for User ID and Password, and buttons for Login and Reset. A red notification at the bottom of the login form states: "The NH MMIS system will be unavailable between 08/19/2014 02:00 AM and 08/19/2014 04:00 AM for maintenance activities." The footer contains copyright information for Xerox State Healthcare LLC and links for Privacy Policy, Site Map, Terms of Use, Browser Requirements, and Accessibility Compliance.

Trading Partner Registration

All entities that send electronic transactions to Xerox EDI Solutions for processing and retrieve reports and responses must enroll as EDI Trading Partners. The completed Trading Partner enrollment application provides the Xerox New Hampshire Provider Relations Unit the information necessary to assign a Login Name, Login ID, and Trading Partner ID, which are required to send or retrieve electronic transactions. The Trading Partner enrollment application is available on the New Hampshire Medicaid Web site at <http://nhmmis.nh.gov>. Click on Provider Enrollment in the Quick Links pod to get to the Trading Partner enrollment application. The direct URL to the provider enrollment page is: <https://nhmmis.nh.gov/portals/wps/portal/ProviderEnrollment>

Certification and Testing Overview

Xerox X12N transaction code sets are certified by EDIFECS Ramp Management Compliance Check engine, which provides accurate validation of HIPAA transactions (Type 1 EDI Syntax, Type 2 HIPAA Syntax, and some Type 7 NH Trading Partner Specific). Xerox EDI Solutions requires transaction testing with all enrolling Trading Partners for NH Medicaid.

Once a Trading Partner has successfully enrolled for New Hampshire Medicaid and has communicated with a Xerox Business Analyst, the Trading Partner may begin the testing process. Trading partners will be required to participate in EDIFECS Ramp Management testing.

3 Testing with the New Hampshire MMIS

Before submitting production files through Xerox EDI Solutions, the Trading Partner must submit one valid test file for each transaction type. If the Trading Partner has received a test status of "Passed," then the Xerox Business Analyst will contact the Trading Partner and update the Trading Partner status to production.

These tests verify a Trading Partner's ability to submit a specific transaction type containing valid data in the required format. Trading Partners are encouraged to include a minimum of 10 unique transactions per test file to ensure more comprehensive testing. The NH Medicaid supported inbound transaction types are X12N 270, X12N 276, X12N

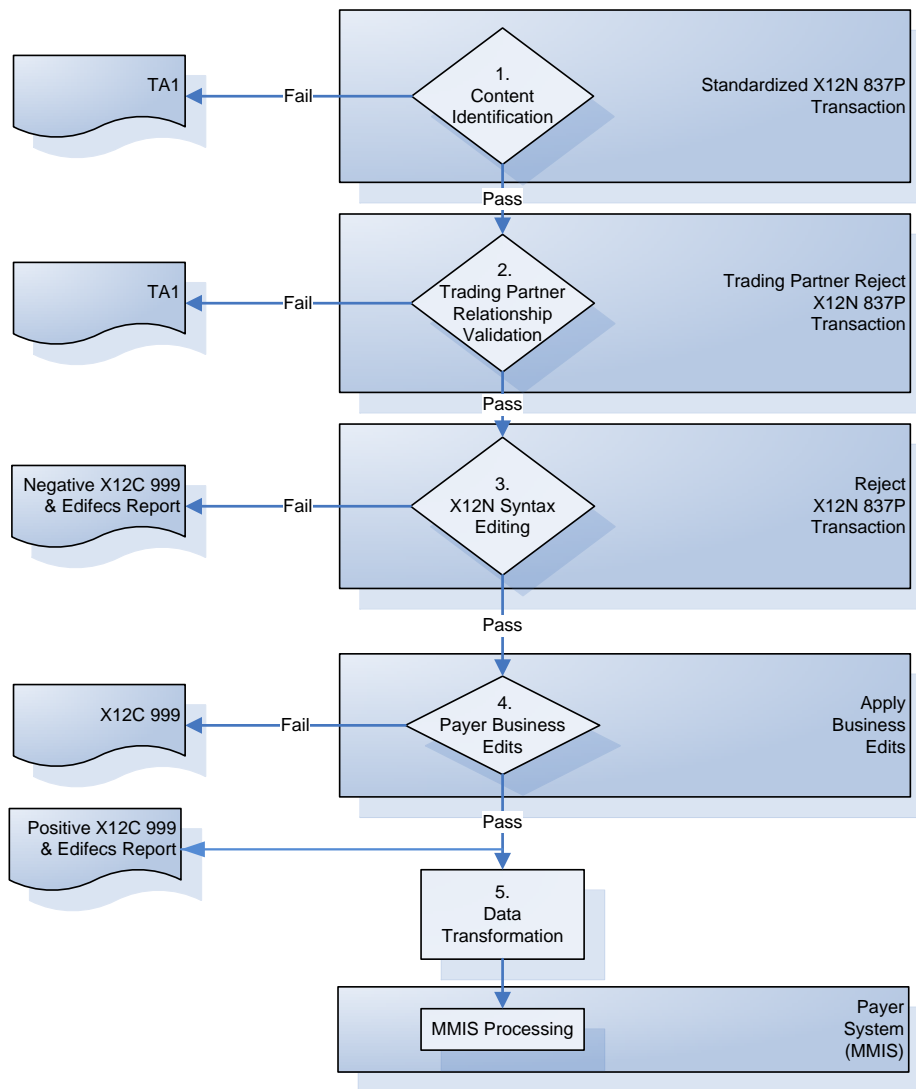
278, X12N 837P, X12N 837I, and X12N 837D. Changes to the X12N formats may require additional testing.

Should Trading Partners receive a test status of “Failed”, then Trading Partners should review the errors using the EDIFECs Error Report within EDIFECs Ramp Management, correct and resubmit their test file until the file receives a status of “Passed”. If Trading Partners require further assistance with EDIFECs Ramp Management and/or assistance resolving errors, please contact the assigned Xerox EDI Business Analyst by email at NHMMISEDI@xerox.com.

4 Connectivity with the New Hampshire MMIS

Process Flows

Editing and Validation Flow Diagram



Legend:

1. **Content Identification:** Data identification is attempted. If the data is corrupt or intended for another resource, an email notice will be sent to the Xerox EDI Business Analyst for review and follow-up with the submitter. If the data can be identified, it is then checked for Trading Partner Relationship Validation.
2. **Trading Partner Relationship Validation:** The Trading Partner information is validated. If the Trading Partner information is invalid, a TA1 (Interchange Acknowledgement) will be forwarded to the Xerox EDI Solutions Business Analyst center for review and follow-up with the submitter. If the Trading Partner relationship is valid, the data will be passed for X12N syntax validation.
3. **X12N Syntax Validation:** A determination will be made as to whether the data is ASC X12N. An X12C 999 (Implementation Acknowledgement) will be sent to the mailbox of the submitter. The X12C 999 contains **ACCEPT, REJECT or PARTIAL** status. If the file contained syntactical errors, the segment(s) and element(s) where the error(s) occurred will be reported in the X12C 999, and will be further detailed in the EDIFECs Report.
4. **Payer Business Edits:** If the data passes X12N syntax validation, payer business edits, such as the NPI "check digit" validation" will be performed. Any errors found will be returned in an X12C 999, with details explaining the segment(s) and element(s) where the error(s) occurred. The X12C 999 will be sent to the Mailbox System for submitter retrieval.
5. **Data Transformation:** Inbound X12N data is translated to XML format, and passed to the New Hampshire MMIS for processing.

Transmission Administration Procedures

To receive an 835, enrolled New Hampshire Trading Partners will submit X12N 837 transaction data to Xerox EDI Solutions for processing. Xerox validates submission of X12N format(s). The TA1 Interchange Acknowledgement reports the syntactical analysis of the interchange header and trailer. If the data (Interchange Envelope) is invalid, the file will be rejected. If the Trading Partner relationship does not exist (a missing or invalid Trading Partner ID) a TA1 will not be generated because the relationship does not exist within the NH Medicaid EDIFECs Trading Partner Management Database. An email will be sent to the Xerox EDI Business analyst for review and follow-up with the submitter

If you have questions or require assistance with your TA1 or X12C 999 please contact your Xerox Fiscal Agent EDI Business Analyst at NHMMISEDI@xerox.com. Please include your Trading Partner ID and telephone number in your email.

Re-Transmission Procedures

Transmission/Production Issues

When file transmission or technical production issues occur, which could require the re-submission of files, please contact the Xerox New Hampshire Provider Relations Unit at **1 (866) 291-1674**.

Please have the following information available when calling the Xerox New Hampshire Provider Relations Unit regarding transmission and production issues.

- Trading Partner ID
- Web Portal Login Name (if using the Web Portal)
- Secure FTP ID (if using Secure FTP)

Communication Protocol Specifications

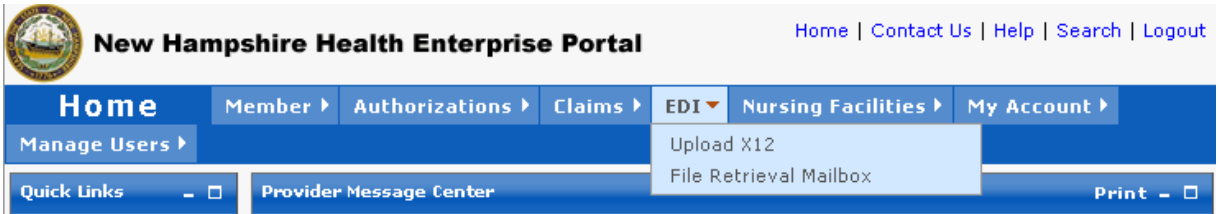
New Hampshire Trading Partners can submit X12N files and download files such as the X12N 835, X12N 277CA, TA1, and X12C 999 via the NH Health Enterprise MMIS Web Portal and Secure FTP.

Web Portal

The Web Portal method allows a Trading Partner to initiate the retrieval of a file from Xerox EDI Solutions. A Trading Partner must be an authenticated portal user who is either an active New Hampshire Provider, or an authorized representative of the Provider. The Trading Partner accesses the Web Portal via a Web browser and is prompted for a login and password. Trading Partners may select files for download to their PC or work environment using the "Browse" function. All 835 files retrieved will meet the ASC X12N 835 standard.

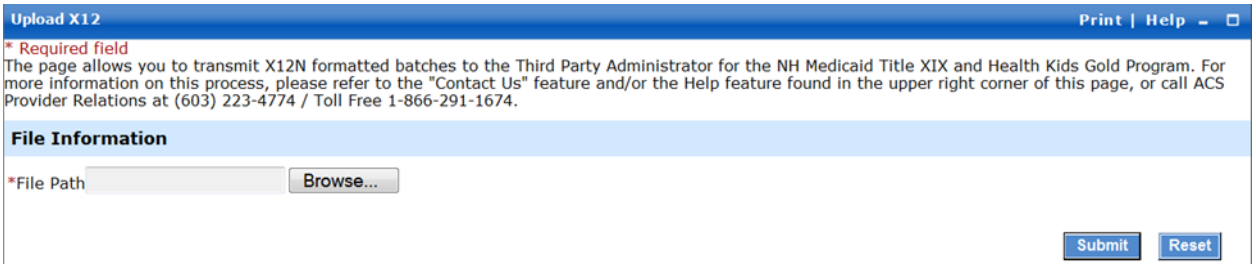
Web Portal Upload Procedures

1. In your Web browser, log on to the **New Hampshire MMIS Health Enterprise Portal** at <http://nhmmis.nh.gov>.
2. From the **EDI** menu, select **Upload X12**.



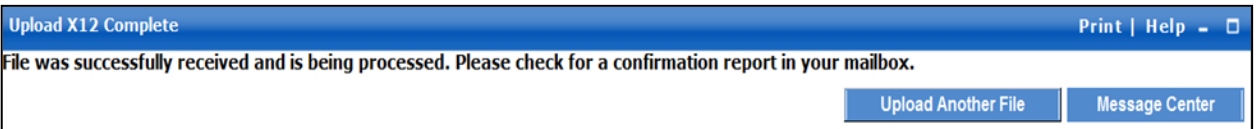
The screenshot shows the top navigation bar of the New Hampshire Health Enterprise Portal. The header includes the state seal and the text "New Hampshire Health Enterprise Portal" with links for Home, Contact Us, Help, Search, and Logout. Below this is a main menu with "Home" selected, and other options like Member, Authorizations, Claims, EDI (with a dropdown arrow), Nursing Facilities, and My Account. A sub-menu is open under "EDI", showing "Upload X12" and "File Retrieval Mailbox". At the bottom of the navigation bar, there are "Quick Links" and "Provider Message Center" buttons, along with a "Print" button.

3. Navigate to the file you wish to upload using the Browse button, or type the path and filename into the File Information field.



The screenshot shows the "Upload X12" form. The title bar says "Upload X12" with "Print | Help" and a close button. A red asterisk indicates a required field. The text reads: "The page allows you to transmit X12N formatted batches to the Third Party Administrator for the NH Medicaid Title XIX and Health Kids Gold Program. For more information on this process, please refer to the 'Contact Us' feature and/or the Help feature found in the upper right corner of this page, or call ACS Provider Relations at (603) 223-4774 / Toll Free 1-866-291-1674." Below this is a section titled "File Information" with a text input field for "*File Path" and a "Browse..." button. At the bottom right are "Submit" and "Reset" buttons.

4. Click **Submit**. Information on the file submitted is displayed in the **Upload Completed** screen.



The screenshot shows the "Upload X12 Complete" confirmation screen. The title bar says "Upload X12 Complete" with "Print | Help" and a close button. The main text reads: "File was successfully received and is being processed. Please check for a confirmation report in your mailbox." At the bottom right are two buttons: "Upload Another File" and "Message Center".

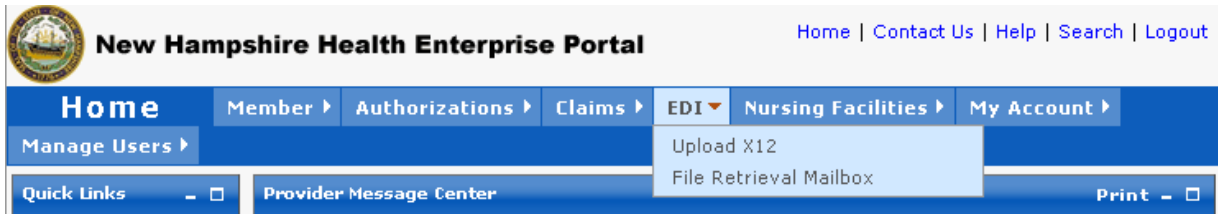
5. To retrieve the file confirmation, click on the **Message Center** button to go to your mailbox.

Web Portal Data Retrieval Procedures

The Web Portal allows a Trading Partner to initiate file retrieval. Once logged into the Provider Secure Homepage, multiple functions such as File Retrieval are available.

Downloading Files from the Web Portal

1. In your Web browser, log on to the **New Hampshire MMIS Health Enterprise Portal** at <http://nhmmis.nh.gov>
2. From the **EDI** menu, select **File Retrieval Mailbox**.



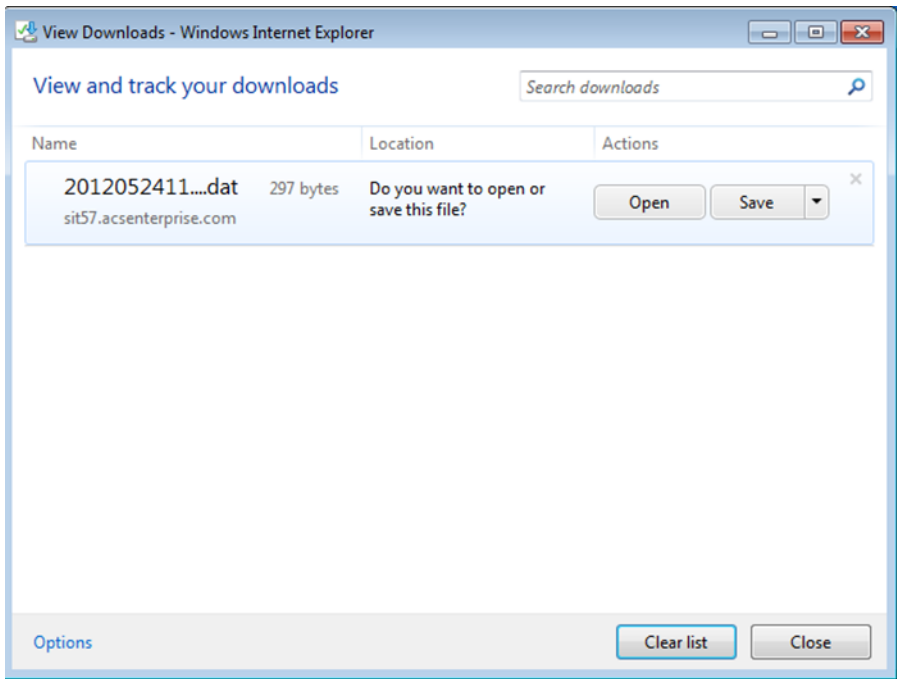
3. Select the **X12** radio button; select a file type; and if desired, enter beginning and end dates for the search.

4. Click the **Search** button. The **Results** view displays files matching the search criteria. From the **Results** view, click the Creation Date of the file for downloads.

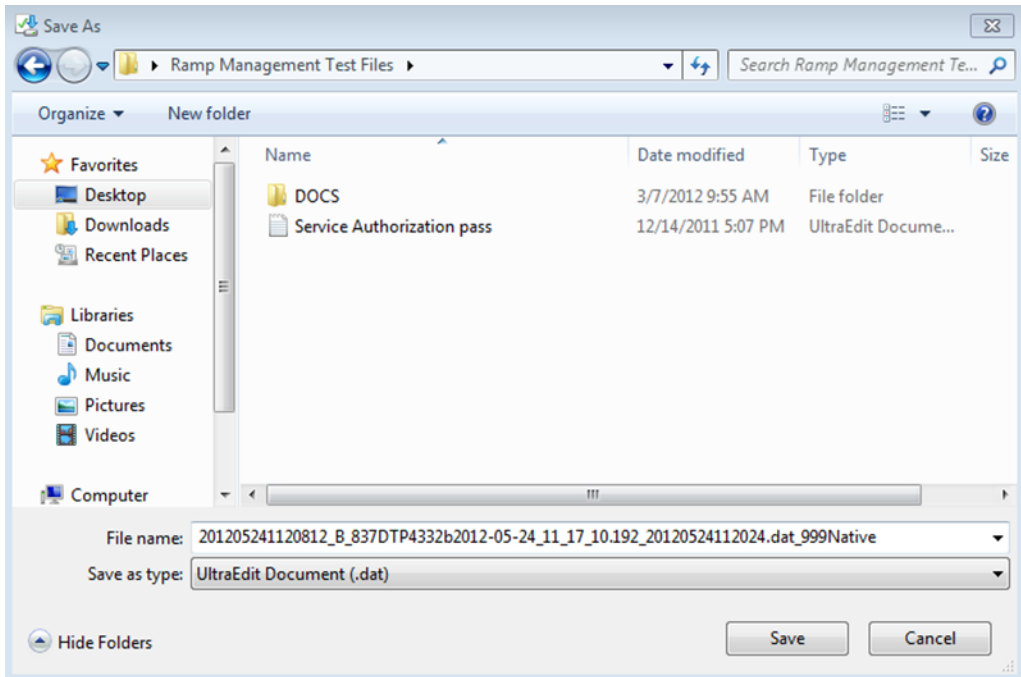
Note: After the first time selecting the files, the **Show All** box needs to be checked to retrieve them again

Creation Date	Filename	File Size
Sep 06, 2012	201209061025750_B_201209061025538_B_270_TP045_20120906102509_20120906102509.dat_999Native.dat	296
Sep 06, 2012	201209061025818_B_201209061025729_B_278_TP045_2_20120906102510_20120906102514.dat_999Native.dat	279
Sep 06, 2012	201209061025766_B_201209061025683_B_276_TP045_2_20120906102510_20120906102510.dat_999Native.dat	279
Sep 06, 2012	201209061025251_B_201209061025184_B_837ITP045_20120906102511_20120906102511.dat_999Native.dat	296
Sep 06, 2012	201209061025849_B_201209061025822_B_837D_TP045_2_20120906102510_20120906102514.dat_999Native.dat	333
Sep 06, 2012	201209060745844_B_201209060745662_B_WhiteSpaceInpnt_20120906074505_20120906074505.dat_999Native.dat	318
Sep 06, 2012	201209060740935_B_201209060740475_B_InvalidProv_20120906074006_20120906074006.dat_999Native.dat	296
Sep 06, 2012	201209060720439_B_201209060720133_B_ProfInvalid_20120906072004_20120906072004.dat_999Native.dat	296
Sep 06, 2012	201209060715584_B_201209060715210_B_LFIpnt_20120906071508_20120906071508.dat_999Native.dat	318
Sep 06, 2012	201209060428407_B_201209060428037_B_201209050839111_B_201209050839339_B_Prof_McarIns1_20120905083915_20120905083922.dat_20120906042817_20120906042817.dat_999Native.dat	296

5. Click **Save**, to save the file to your PC.



6. Specify a path for download, and click **Save** again.



Secure FTP

Secure FTP is an appropriate alternative to the New Hampshire Web Portal for large volume Trading Partners (i.e. files in excess of 10MB each). For submitting and retrieving

files via Secure FTP, access to the Xerox Grab-It site (powered by MOVEit DMZ®) is available free of charge to Trading Partners. It should be noted that the Xerox Grab-It site is completely separate from New Hampshire Medicaid. Trading partners may use the separate secured Web site for submission and retrieval of files, or any secured FTP product that is compatible with MOVEit DMZ. See [MOVEit-Compatible FTP Applications](#).

Secure FTP Setup and Support

Secure FTP setup will usually occur during Trading Partner Enrollment. If the Trading Partner wishes to create a Secure FTP account, or requires additional support (i.e. account becomes locked or experiences connectivity issues), the Trading Partner should contact the Xerox New Hampshire Provider Relations Unit at **1 (866) 291-1674** (toll-free) or at **(603) 223-4774** (local).

Note: Secure FTP setup is separate from Trading Partner Enrollment, but still coordinated through the Xerox New Hampshire Provider Relations Unit. The Provider Relations Unit may request additional information not obtained during Trading Partner Enrollment during Secure FTP setup.

Trading Partners set up for submission and/or retrieval of files via the secure FTP mechanism will receive connectivity details from the Provider Relations Unit once setup is complete. This information will include login credentials, policies concerning passwords, file retention, and basic information on site navigation.

MOVEit DMZ

MOVEit DMZ® is a software product that manages logins, folders, and data as an Internet-exposed secured landing zone. Only secured communications protocols may be used to access the DMZ. These include HTTPS, SFTP, and FTP/s. Data is stored in encrypted format while residing on the DMZ.

There are two methods for accessing MOVEit DMZ:

1. Uploading files through a secure Web site <https://grabit.acs-shc.com/>
2. Sending and receiving files via a secure FTP client. MOVEit Freely® is a free secure FTP client available for download at <http://www.standardnetworks.com>.

MOVEit-Compatible FTP applications

MOVEit-Compatible FTP application	
HTTPS (HTTP over SSL) Clients	SSH2 SFTP and SCP2 Clients
cURL (downloads only) <ul style="list-style-type: none"> ▪ AIX; AmigaOS; BeOS; DOS; DragonFly BSD; FreeBSD; HPUX; Linux; NetBSD; NetWare; OpenBSD; OS/2; OS X; QNX; RISC OS; Solaris; SunOS; Tru64 UNIX; UNIXware; VMS; Windows 	Cyberduck <ul style="list-style-type: none"> ▪ OS X v.10.3 or higher Cyclone Commerce Interchange <ul style="list-style-type: none"> ▪ Solaris FileZilla

<p>Internet Explorer Web Browser</p> <ul style="list-style-type: none"> ▪ Macintosh, Windows <p>Firefox Web Browser</p> <ul style="list-style-type: none"> ▪ any supported OS <p>MOVEit Central Windows Vista Business Ed., 2003, XP Professional, 2000 Server</p> <p>MOVEit Central API Java Class</p> <ul style="list-style-type: none"> ▪ Windows Vista Business Ed., 2003, XP Professional, 2000 Server <p>MOVEit Central API Windows COM Component</p> <ul style="list-style-type: none"> ▪ Windows Vista Business Ed., 2003, XP Professional, 2000 Server <p>MOVEit DMZ API Java Class</p> <ul style="list-style-type: none"> ▪ any OS with Java v.1.4 or higher <p>MOVEit DMZ API Windows COM Component</p> <ul style="list-style-type: none"> ▪ Windows Vista Business Ed., 2003, XP, 2000, NT 4.0 <p>MOVEit Wizard ActiveX Plugin</p> <ul style="list-style-type: none"> ▪ Internet Explorer Windows <p>MOVEit Wizard Java Plugin</p> <ul style="list-style-type: none"> ▪ Firefox Linux and Windows; Mozilla Linux and Windows; Netscape Linux and Windows; Opera Linux and Windows; Safari OS X <p>MOVEit Xfer Java</p> <ul style="list-style-type: none"> ▪ Any OS with Java v.1.4 or higher <p>MOVEit Xfer Windows</p> <ul style="list-style-type: none"> ▪ Windows Vista Business Ed., 2003, XP, 2000, ME, 98, NT <p>Mozilla Web Browser</p> <ul style="list-style-type: none"> ▪ any supported OS <p>Netscape Navigator Web Browser</p> <ul style="list-style-type: none"> ▪ Linux, Macintosh, Windows <p>Opera Web Browser</p> <ul style="list-style-type: none"> ▪ any supported OS <p>Safari Web Browser</p> <ul style="list-style-type: none"> ▪ OS X 	<ul style="list-style-type: none"> ▪ Windows <p>F-Secure SSH (including SCP2)</p> <ul style="list-style-type: none"> ▪ Solaris, UNIX, Windows <p>Fugu</p> <ul style="list-style-type: none"> ▪ OS X v.10.3 or higher <p>IBM Ported Tools (OpenSSH)</p> <ul style="list-style-type: none"> ▪ z/OS <p>Ipswitch WS_FTP Pro</p> <ul style="list-style-type: none"> ▪ Windows <p>J2SSH</p> <ul style="list-style-type: none"> ▪ Java <p>MacSSH</p> <ul style="list-style-type: none"> ▪ OS X v.10.3 or higher <p>Magnetk sftprdrive</p> <ul style="list-style-type: none"> ▪ Windows <p>MOVEit Central</p> <ul style="list-style-type: none"> ▪ Windows Vista Business Ed., 2003, XP Professional, 2000 Server <p>NET::SFTP (uses Net::SSH::Perl)</p> <ul style="list-style-type: none"> ▪ Linux <p>OpenSSH for sftp</p> <ul style="list-style-type: none"> ▪ MVS; OS X v.10.3 or higher; Solaris; UNIX; Windows; z/OS v.1.4 or higher <p>PuTTY PSCAP and PSFTP</p> <ul style="list-style-type: none"> ▪ Windows, Windows NT for Alpha <p>Rbrowser</p> <ul style="list-style-type: none"> ▪ OS X v.10.3 or higher <p>SouthRiver Technologies WebDrive</p> <ul style="list-style-type: none"> ▪ Windows <p>SSH FileSystem (SSHFS)</p> <ul style="list-style-type: none"> ▪ Unix (requires OpenSSH and FUSE) <p>SSH Secure Shell FTP</p> <ul style="list-style-type: none"> ▪ Windows <p>SSH Tectia Client</p> <ul style="list-style-type: none"> ▪ AIX, HP-UX, Linux, Solaris, Windows <p>SSH Tectia Connector</p> <ul style="list-style-type: none"> ▪ Windows <p>Stairways Interarchy</p> <ul style="list-style-type: none"> ▪ OS X <p>Transmit</p> <ul style="list-style-type: none"> ▪ OS X v.10.3 or higher <p>WinSCP (in SFTP mode)</p>
<p>AS2 and AS3 (SSL) Clients</p> <p>Clients that are AS2 or AS3 certified by Drummond will be compatible with MOVEit DMZ, including:</p> <p>MOVEit Central</p> <ul style="list-style-type: none"> ▪ Windows Vista Business Ed., 2003, XP Professional, 2000 Server 	

	<ul style="list-style-type: none"> Windows
FTPS (FTP over SSL) Clients	FTPS (FTP over SSL) Clients, Cont.
bTrade TDAccess <ul style="list-style-type: none"> AIX, AS/400, HP-UX, Linux, MVS, Solaris, Windows 	MOVEit Central <ul style="list-style-type: none"> Windows Vista Business Ed., 2003, XP Professional, 2000 Server
C-Kermit FTP <ul style="list-style-type: none"> AIX, QNX, UNIX, VMS 	MOVEit Freely <ul style="list-style-type: none"> Windows Vista Business Ed., 2003, XP, 2000, ME, 98, NT
Cleo LexiCom <ul style="list-style-type: none"> AS/400, Linux, UNIX, Windows 	Netkit <ul style="list-style-type: none"> Linux, Solaris, UNIX
cURL <ul style="list-style-type: none"> AIX; AmigaOS; BeOS; DOS; DragonFly BSD; FreeBSD; HPUX; Linux; NetBSD; NetWare; OpenBSD; OS/2; OS X; QNX; RISC OS; Solaris; SunOS; Tru64 UNIX; UNIXware; VMS; Windows 	Rhino Voyager FTP <ul style="list-style-type: none"> Windows
FileZilla <ul style="list-style-type: none"> Windows 	Seagull Secure FTP Pro <ul style="list-style-type: none"> Windows
GlobalSCAPE CuteFTP Pro <ul style="list-style-type: none"> Windows 	SmartFTP <ul style="list-style-type: none"> Windows
GLUB Secure FTP <ul style="list-style-type: none"> Java 	SouthRiver Technologies WebDrive <ul style="list-style-type: none"> Windows
IBM z/OS Secure Sockets FTP <ul style="list-style-type: none"> z/OS 	Stairways Interarchy <ul style="list-style-type: none"> OS X
IniCom FlashFXP (GUI v.3.0 or higher) <ul style="list-style-type: none"> Windows 	Sterling Commerce Connect:Direct Enterprise Command Line Client <ul style="list-style-type: none"> UNIX, Windows
Ipswitch WS_FTP Pro (GUI v.7.0 or higher) <ul style="list-style-type: none"> Windows 	Surge SSLFTP <ul style="list-style-type: none"> FreeBSD; Linux; Macintosh; Solaris; Windows
LFTP <ul style="list-style-type: none"> AIX, MVS, Solaris, UNIX 	TrailBlazer ZMOD <ul style="list-style-type: none"> OS/400
MOVEit Buddy <ul style="list-style-type: none"> Windows Vista Business Ed., 2003, XP, 2000, ME, 98, NT 	Tumbleweed SecureTransport Clients <ul style="list-style-type: none"> UNIX, Windows
	/n software IP*Works SSL <ul style="list-style-type: none"> Windows

Secure Channel HTTP MIME/SOAP WSDL

These are CAQH (Council for Affordable Quality HealthCare) compliant safe harbor channels. HTTP MIME is implemented as a RESTFUL Web Service and SOAP WSDL as a SOAP Web Service. The trading partners can use these web services to submit batch and real time transactions to EDI, retrieve the acknowledgements and responses from EDI, submit acknowledgements to EDI, etc. These channels are secured by user name password and SSL communication.

Passwords

Log in Credentials: In order to receive your authorized user log in credentials all Trading Partners, regardless of submission method, must be enrolled with NH Medicaid and approved as Trading Partners on the NH Health Enterprise MMIS. Log in credentials include names/ids and passwords, that will be required for the submission of transactions to NH Medicaid.

Trading Partner ID: The Trading Partner ID links the Trading Partner to their transaction data and is the NH Health Enterprise MMISs internal key to accessing their Trading Partner information. Please have this number available each time you contact the Xerox New Hampshire Provider Relations Unit at **1 (866) 291-1674** or at **(603) 223-4774** (local). **The following login credentials are issued depending on the chosen communication method.**

Web Portal User ID/Password: This Web Portal User ID allows Trading Partners access to the New Hampshire MMIS Health Enterprise Portal for functions that include file submission and file retrieval. The Xerox New Hampshire Provider Relations Unit also uses the logon name to access Web Portal data submissions.

Secure FTP ID/Password: These are the login credentials for the Xerox Grab-It site. These allow FTP Trading Partners to access assigned folders for file submission or to retrieve responses. The Xerox New Hampshire Provider Relations Unit also uses this secure FTP ID to reference your Grab-It data submissions.

Secure Channel HTTP MIME/SOAP WSDL Password: The trading partners are setup manually to be able to process the transactions through HTTP MIME/SOAP WSDL channels. Trading Partners must contact Provider Relations Helpdesk at **1 (866) 291-1674** or at **(603) 223-4774** (local) to get access for using connectivity methods with secured id and password. Trading Partner ID and contact information details will be needed when contacting the Helpdesk by phone or notification through email. Once Trading Partner access is granted, the user credentials are sent to Trading Partner by email/mail.

5 Contact Information

EDI Customer Service

The Xerox New Hampshire Provider Relations Unit is available to all New Hampshire Medicaid Trading Partners, Monday through Friday from 8:00 a.m. to 5:00 p.m., Eastern Standard Time, at the following numbers:

Toll Free: 1 (866) 291-1674

Local: (603) 223-4774

EDI Technical Assistance

The Xerox New Hampshire Provider Relations Unit assists users with questions about electronic submissions. The Xerox New Hampshire Provider Relations Unit is available to all New Hampshire Medicaid Trading Partners, Monday through Friday from 8:00 a.m. to 5:00 p.m., Eastern Standard Time, at **1 (866) 291-1674** (toll-free) or **(603) 223-4774** (local). The Provider Relations Unit specializes in the following:

- Provides information on available services
- Creates user accounts for file submission for approved Trading Partners
- Verifies receipt of electronic transmissions
- Provides assistance to Trading Partners experiencing transmission difficulties

Provider Services Number

The Xerox New Hampshire Provider Relations Unit is available to all New Hampshire Medicaid Trading Partners, Monday through Friday from 8:00 a.m. to 5:00 p.m., Eastern Standard Time, at **1 (866) 291-1674** (toll-free) or **(603) 223-4774** (local).

Applicable Web site/E-mail

Please visit www.nhmmis.nh.gov for NH Medicaid provider and Trading Partner services information, including Trading Partner enrollment information, FAQs, manuals and related documentation.

6 Control Segments/ Envelopes

ISA-IEA

Xerox EDI Solutions will create the Interchange Control Segments to validate the Interchange Envelope of each ASC X12 outbound file. The ISA table provides sender and receiver codes, authorization and delimiter information.

TR3 Page	Loop	Segment	Data Element	Industry Name	Comments
Interchange Control Header (ISA)					
C.3	Envelope	ISA	01	Authorization Information Qualifier	00
C.4	Envelope	ISA	06	Interchange Sender ID	026000618
C.5	Envelope	ISA	08	Interchange Receiver ID	Trading Partner ID assigned by New Hampshire Medicaid
C.6	Envelope	ISA	16	Component Element Separator	:

GS-GE

Xerox EDI Solutions creates single or multiple functional groups within an X12 file.

TR3 Page	Loop	Segment	Data Element	Industry Name	Comments
Functional Group Header (GS)					
C.7	Envelope	GS	02	Application Sender's Code	026000618
C.7	Envelope	GS	03	Application Receiver's Code	Trading Partner ID assigned by NH Medicaid

ST-SE

Xerox EDI Solutions creates a unique Transaction Set Control Number in the ST02. The ST02 value should match the SE02 value. Should a file contain multiple ST to SE Transaction Sets, each transaction set control number may not be duplicated within the same interchange (ISA to IEA).

TR3 Page	Loop	Segment	Data Element	Industry Name	Comments
Transaction Set Header (ST to SE)					
68	Functional Group	ST	02	Transaction Set Control Number	Refer to the X12 TR3 Guide
Transaction Set Trailer (SE)					
228	Functional Group	SE	02	Transaction Set Control Number	Refer to the X12 TR3 Guide

7 New Hampshire Medicaid Specific Business Rules and Limitations

Many of the data elements detailed in this Companion Guide reflect New Hampshire business requirements, but still meet the standard requirements in the ASC X12N Implementation Guide. Inclusion of a “business-required” data field, as defined by this Companion Guide, will aid in the delivery of a positive response from the New Hampshire Health Enterprise MMIS. For more information regarding New Hampshire specific billing requirements, consult the applicable NH Medicaid provider billing manual, which can be downloaded from the New Hampshire Medicaid Web site at: <http://nhmmis.nh.gov>

Note on decimal/amount fields: Even though the X12N transaction defines Amount fields as having an 18-byte maximum, there is an additional HIPAA rule that limits all decimal fields to a maximum of 10 characters, including the two implied or reported decimal places. Accordingly, for all decimal or amount fields:

- “123456789012” is not an acceptable amount, because it is greater than 10 bytes.
- “12345678.90” is acceptable because the number of digits is not greater than 10; the decimal point itself is not limited by the rule.
- However, “1234567890” is not acceptable because the X12N engine assumes that a decimal point and succeeding zeroes are implied so that the actual number being communicated is “1234567890.00”, which is greater than 10 bytes.
- The 10-byte limitation applies to all decimal or amount fields, including AMT segments, but also including any other fields that hold amounts or decimals, such as 837 SV207, CAS03, CAS06, CAS09, CAS12, CAS15, CAS18, HI01-5, HI02-5, HCP02 and HCP03, etc.

For all fields not listed in these bullets, follow the guidelines in the ASC X12N Implementation Guides (TR3), available at <http://store.x12.org/store/healthcare-5010-consolidated-guides>

8 Acknowledgements and/or Reports

Transmission Errors and Reports

The 835 is an outbound transaction, so New Hampshire Trading Partners will not receive any acknowledgements or reports.

9 Trading Partner Agreements

Prior to engaging in EDI with the New Hampshire MMIS Enterprise, prospective Trading Partners must complete a Trading Partner enrollment package, which includes a Trading Partner Signature Agreement Form that requires an original signature. Please follow all enrollment instructions and mail the signed Trading Partner Agreement Form to the Xerox NH Medicaid Fiscal Agent, along with any other required documents to complete the enrollment application process.

Please find all New Hampshire Provider/Trading Partner Enrollment information at:
<https://nhmmis.nh.gov/portals/wps/portal/ProviderEnrollment>

The mailing address is:

Xerox Provider Relations Unit
P. O. Box 2059
Concord, NH 03302-2059

Trading Partners

In simple terms, an EDI Trading Partner is defined as any provider or agent acting on behalf of the provider that transmits electronic transaction data to or receives electronic transaction data from a health plan.

There are two different types of Trading Partners from the New Hampshire Medicaid:

First, there are Vendors, Billing Agents, Clearinghouses and Switch Vendors who engage in Electronic Data Interchange (EDI) which may include claims and eligibility inquiries on behalf of enrolled NH Medicaid providers. These Trading Partners are not enrolled providers, their only interaction with the MMIS is to submit and retrieve electronic data files.

Second, there are providers re-enrolling under the Medicaid Program who use their own software programs to engage in Electronic Data Interchange (EDI) with the New Hampshire Medicaid. Some providers may use the MMIS online file upload and retrieval features via the New Hampshire MMIS Health Enterprise Portal.

10 Transaction Specific Information

This section contains data clarifications, including New Hampshire-specific data requirements. For additional guidance on the use of business rules, please see [Section 7 New Hampshire Medicaid Specific Business Rules and Limitations](#)

ASC X12N 835 Health Care Claim Payment/Advice

TR3 Page	Loop	Segment	Data Element	Industry Name	Comments
Interchange Control Header (ISA)					
C.4	N/A	ISA	05	Security Information Qualifier	ZZ
C.4	N/A	ISA	07	Interchange ID Qualifier	ZZ
Financial Information (BPR)					
70	N/A	BPR	01	Transaction Handling Code	I H
72	N/A	BPR	04	Payment Method Code	CHK ACH NON
72	N/A	BPR	05	Payment Format Code	If BPR04 = ACH, value is CCP
73	N/A	BPR	06	(DFI) ID Number Qualifier	If BPR04 = ACH, value is 01
74	N/A	BPR	10	Originating Company Identifier	If BPR04 = ACH, value is 1026000618
75	N/A	BPR	12	(DFI) ID Number Qualifier	If BPR04 = ACH, value is 01
76	N/A	BPR	14	Account Number Qualifier	If BPR04 = ACH, value is DA

TR3 Page	Loop	Segment	Data Element	Industry Name	Comments
Reassociation Trace Numbers (TRN)					
77	N/A	TRN	02	Check Or EFT Trace Number	New Hampshire Medicaid will populate with the Check or EFT Trace Number as applicable. This Number will help the providers re-associate the ERA's with the corresponding EFT's.
78	N/A	TRN	03	Originating Company Identifier	1026000618
Receiver Identification (REF)					
82	N/A	REF	02	Receiver Identification	New Hampshire Assigned Trading Partner ID
Payer Identification (N1)					
87	1000A	N1	02	Payer Name	NH Medicaid
Payer Business Contact Information (PER)					
95	1000A	PER	02	Name	Xerox State Healthcare, LLC
95	1000A	PER	03	Communication Number Qualifier	TE
95	1000A	PER	04	Communication Number	6032234774
96	1000A	PER	05	Communication Number Qualifier	TE
96	1000A	PER	06	Communication Number	8662911674
Payer Technical Contact Information (PER)					
98	1000A	PER	02	Name	Xerox State Healthcare, LLC
98	1000A	PER	03	Communication Number Qualifier	TE
98	1000A	PER	04	Communication Number	6032234774
98	1000A	PER	05	Communication Number Qualifier	TE

TR3 Page	Loop	Segment	Data Element	Industry Name	Comments
99	1000A	PER	06	Communication Number	8662911674
99	1000A	PER	07	Communication Number Qualifier	EM
99	1000A	PER	07	Communication Number	NHMMISEDI@xerox.com
Payee Identification (N1)					
103	1000B	N1	03	Identification Code Qualifier	XX FI
Payee Additional Identification (REF)					
107	1000B	REF	01	Reference Identification Qualifier	If N103 = XX , value is TJ
Claim Payment Information (CLP)					
124	2100	CLP	02	Claim Status Code	1 2 4
126	2100	CLP	06	Claim Filing Indicator Code	MC
Patient Name (NM1)					
139	2100	NM1	08	Identification Code Qualifier	MI
139	2100	NM1	09	Subscriber Identifier	NH Hampshire Medicaid ID
Corrected Priority Payer Name (NM1)					
154	2100	NM1	08	Identification Code Qualifier	PI
154	2100	NM1	09	Corrected Priority Payer Identification Number	The 10 digit Carrier Code assigned by NH Medicaid is sent when NH Medicaid has priority payers on the file and the claim does not indicate that the priority payer has processed it yet. The Carrier Code List is available at http://nhmmis.nh.gov

TR3 Page	Loop	Segment	Data Element	Industry Name	Comments
Other Subscriber Name (NM1)					
158	2100	NM1	08	Identification Code Qualifier	MI
158	2100	NM1	09	Other Subscriber Identifier	Other Subscriber Insurance Policy ID will be sent if Corrected Priority Payer Name (NM109) is sent
Claim Supplemental Information (AMT)					
182	2100	AMT	01	Amount Qualifier	AU
Provider Level Adjustment (PLB)					
219	N/A	PLB	03-1	Adjustment Reason Code	90 E3 GO IR LS PL

EFT and ERA Re-association:

Provider will need to contact its financial institution/bank to arrange for the delivery of the information from the CCD+ EFT that is necessary for successful re-association of the EFT payment with the ERA remittance advice. The information that the bank must return is as follows:

CORE-required Minimum CCD+ Re-association Data Elements		Corresponding v5010 X12 835 Data Elements	
CCD+ Record #	Field #	Field Name	Data Element Segment Position, Number & Name
5	9	Effective Entry Date	BPR16-373 Date (EFT Effective Date)
6	6	Amount	BPR02-782 Monetary Amount (Total Actual Provider Payment Amount)
7	3	Payment Related Information	TRN Re-association Trace Number Segment

Appendices

Implementation Checklist

Xerox does not offer an Implementation Checklist for our Trading Partner EDI services with the New Hampshire Medicaid. The Xerox New Hampshire Provider Relations Unit assists new Trading Partners with enrollment and testing, but a formal implementation checklist is not necessary.

Business Scenarios

Please contact the Xerox New Hampshire Provider Relations Unit to discuss your specific EDI related business needs with New Hampshire Medicaid, should they not be covered in this guide or other available New Hampshire Medicaid X12N transaction companion guides.

Transmission Examples

Please contact the Xerox New Hampshire Provider Relations Unit for any question regarding transmission examples.

Frequently Asked Questions

For current Provider and Trading Partner FAQs, please visit the following page:

<https://nhmmis.nh.gov/portals/wps/portal/ProviderFaq>

Change Summary

Version	Date	Description	Description of Changes
1.0	01/24/2013	Initial Document for Deliverables	Document reformatted to meet CAQH CORE standard companion guide format (Phase I CORE Req. 152). Xerox branding applied.
1.1	11/21/2013	URL for Carrier Codes	Updated carrier Code URL on page 23
1.1	11/27/2013	URL for Provider Enrollment	Updated URL for Provider Enrollment on page 3
1.2	12/23/2013	Updated Trading Partner notice for downtime	Updated Section 2 page 3 for Trading Partner notice
1.3	02/28/2014	Updated Process Flow diagram	Updated Process Flow Section 4 page 5
1.4	06/01/2014	Updated Legend Information	Updated Legend information on page 6
1.5	05/08/2015	6 Control Segments/ Envelopes	Updated GS-GE segment statement page 17
1.5	05/08/2015	2 Getting Started – Working with New Hampshire Medicaid	Updated scheduled maintenance periods page 3
1.6	05/14/2015	Non-routine downtime	Added the description related to the process for displaying the Non-routine downtime page 3.
1.6	05/14/2015	EFT and ERA Re-association	Added a new section 'EFT and ERA Re-association' to mention the process related to re-association page 27.
1.6	05/14/2015	TRN02 updates	Updated the comments related to TRN02 field

Version	Date	Description	Description of Changes
			description as it will be the actual Check or EFT Trace Number page 23.
1.7	08/14/2015	Updated the password section	Updated the password section for new CORE channels (HTTP MIME/SOAP WSDL) page 14
1.7	09/08/2015	Updated the Communication Protocol Specifications section	Updated the Communication Protocol Specifications section for new CORE channels (HTTP MIME/SOAP WSDL) page 15