



**Xerox State Healthcare 2 Pillsbury Street Suite 200 Concord, NH 03301**

**TO: All FQHC's, FQHC Look-A-Likes, and Non-Hospital Based RHC's**  
**FROM: Xerox and NH Medicaid**  
**DATE: July 29, 2016**  
**SUBJECT: BILLING CLARIFICATION - IMMUNIZATION ADMINISTRATION**

---

This notice is to clarify that the administration of immunizations rendered at the time of a medical encounter are considered to be part of the encounter (“incidental to” the encounter) and should not be billed as a separate fee-for-service claim. The only time that the administration may be billed fee for service (CPT 90471) at the \$5.00 rate is if the immunization is the only service being performed.

Some providers may have noticed that their claims for immunization administrations rendered at the time of a medical encounter were previously paying but that payments stopped in mid-March, 2016. This was not a change in Department policy, but rather an update to the claims processing system as it was determined that the MMIS was incorrectly allowing the immunization administration to be paid fee for service when billed in conjunction with an encounter.

On August 8, 2014, all providers received notification that the Provider Billing Manual for FQHC/Non-Hospital Based RHC providers had been posted to the NH MMIS Health Enterprise Portal. This manual was the result of several years of work done between the Department and Bi-State regarding the reimbursement methodology that was ultimately provided to, and approved by, the Centers for Medicare and Medicaid Services. All providers are expected to be familiar with, and follow, the requirements in the FQHC Billing Manual which can be found on the MMIS Portal's main page, under the Provider Tab, Billing Manuals.

If you have any questions about the billing of immunizations, please see the following sections of the billing manual.

- 1) Pages 3-1 and 3-2 describe the ambulatory services reimbursed according to the fee schedule rather than as part of the encounter and includes on the list “vaccine administration for adults and children if not part of or incidental to an encounter.”
- 2) Page 11-2 specifies that services incidental to an encounter will be reimbursed as part of the encounter rate and will not be reimbursed separately and gives, as one example, the administration of vaccines.
- 3) Page 11-2 also specifies when vaccine administration can be billed separately and reimbursed based on the fee schedule.
- 4) Page 12-4 speaks to “special treatment of some services,” and indicates when immunizations can be reimbursed at the fee for service rate.

We recognize that Appendix A lists immunizations as fee for service. This Appendix is meant to be used in conjunction with the various explanations in the text of the billing manual, but we will, however, add an explanatory note to the Appendix when it is next revised in order to clarify the billing requirements.

If you have any questions, please contact NH Medicaid Provider Relations at 1-866-291-1674.